

Airpark Committee
Meeting Minutes
September 12, 2026

Called to Order at 10:28am

In attendance were Rebecca Duggan (Ch), Janine Foxx (Treas), Karen Wood, Diane Creed, Nickolas Lopetrone, Katherine Welsh, Matt Schindler (GM), June Jucewicz (BR), and Harold Ulmer (guest).

Minutes of August 08, 2026 Meeting were approved without objection.

Treasurer's Report. Credit Union Account balance: \$15,868.23. Deposits: \$6,006.00. Expenses paid: \$37.15 (electric bill) and \$933.01 (Fly-in breakfast supplies).

General Manager's Report. Town halls will be held September 16th at 6:00pm and September 19th immediately after the 10:00am Board meeting. Volunteer Appreciation Day is October 4th at 1:00pm at the Hearth. The new gate card readers have been activated.

Board Representative's Report. Two Fall events: Trunk or Treat on October 10th and Square Dance on October 16th.

Airpark Manager's Report. MDOT conducted an aerial drone survey of the Airpark on Thursday, September 10th and they will notify us if any trees are of issue. A new windsock was donated by Liz King and has been installed. An automated traffic receiver has been activated and is working to capture aircraft (with ADS-B out) using the airport.

Old Business

* Airpark Pavilion. We have an estimate from a licensed and insured contractor to build a 21ft x 36ft pavilion with concrete pad that fits within our budget. Rebecca Duggan will obtain approval from the A&E Committee on Tuesday. Formal vote will be conducted via email.

* Fly-in After Action Review.

Basket Raffles. Men's baskets, especially the golf basket, were a big hit. BBQ Grill did not get sufficient tickets to cover its cost. Otherwise good.

Kids Games. Kids favored the stuff animal prizes. Kids passports were used to stamp games played but it caused confusion and aren't recommended for next year.

Food. The quality of food was great and service went well. Recommend a masher be purchased for eggs, place syrup bottles on all tables to speed up serving line, eliminate decaf coffee, and purchase two coffee pots (formal vote will be conducted via email). If we offer gluten free pancakes, we need to inform people there could be cross contamination; no dedicated cooking surfaces.

Set-ups. The rain made setting up the caution tape around the runway and the extra tents around the building challenging but it was successfully completed.

Advertise. Need to promote the improvements in the breakfast food quality and service. Attendance by locals was lower than past years. May need to find more incentives to attract people.

New Business

* Date of the 18th Annual Fly-In breakfast was set for Saturday, August 21, 2027 from 8:00am to 11:00am.

* Airpark Improvement Plan. A list of potential improvement projects was passed out to attendees and will be provided to absent Committee members for final input. The list is a living working document that will change as conditions change. The list represents improvements to the Airpark that have been discussed by the Committee over the years. It will be provided to the Board of Directors and will be periodically updated as necessary.

* 2027 Meetings Dates were set as follows:

April Zoom meeting date and time TBD in March 2027

May 11th, 10:30am

June 12th, 10:30am

July 10th, 10:30am

August 14th, 10:30am

September 11th, 10:30am

Public Comments or Announcements. None

Adjourned at 11:11am

Addendum to Minutes (email follow-up votes):

Votes held via email opened September 14, 2026 at 10:00pm and closed at Midnight September 16, 2026 by Chair Rebecca Duggan. All committee members were sent the email. The members that responded were John Brooks, John Coleman, Mitch Kahn, Denise Turner, Danny Foxx, Janine Foxx, Liz King, Leonard LeVoy, Chris LeVoy, Dave Wood, Karen Wood, Jim O'Dea and Beryl O'Dea: Results are as follows:

Motion by Rebecca Duggan (2nd by John Brooks) to allocate \$12,500.00 for building of the pavilion. Motion passed.

Motion by Janine Foxx (2nd by John Brooks) to allocate \$200.00 to purchase two commercial coffee makers for the fly-in breakfast. Motion passed.