

**Airpark Committee
Meeting Minutes
August 08, 2026**

Called to Order at 10:31am

In attendance were Rebecca Duggan (Ch), Janine Foxx (Treas), Chris LaVoy, Leonard LaVoy, Dave Wood, Karen Wood, Diane Creed, Jim O'Dea, Beryl O'Dea, John Coleman, Gary Moshluk, Kat Ulmer, Fred Jerome, June Jucewicz (BR) and guests Bill Dunnett, and Troy Levitt.

Minutes of July 11, 2026 meeting were approved without objection

Treasurers Report. After approved expenses (electric bill \$34.59, new tent \$196.09) credit union balance is \$10,832.39.

General Manager's Report. No report. Not in attendance

Board Representative's Report. Two town halls are scheduled in September (Wednesday, September 16th at 6:00pm, and Saturday, September 19th at 10:100am) to discuss the POA's financials. Both town halls will cover the same topic and are scheduled to allow more opportunity to attend.

Airpark Manager's Report. The Airpark Emergency Plan was updated as required annually. Copies of the plan were provided to the Board President, Board Representative and the General Manager. The plan will be posted to the bulletin board in the Airpark building. We are still waiting for the correct size windsock from MDOT Aeronautics Division. Brian Horton has been following up regularly with MDOT.

Old Business

- **Airpark Improvements: Pavilion.** The Board of Directors approved our plan for a pavilion next to the Airpark building with the following conditions: 1) the pavilion will be built by a licensed and insured contractor; 2) the Airpark Committee will be responsible for maintaining the pavilion; and 3) the pavilion will only be used for Airpark Committee approved events. The Board also wants the rules to be updated to reflect the restriction on use of the pavilion as well as prepare a topographical diagram/photo outlining the restricted areas of the Airpark.

- **Fly-in Breakfast -Final Planning (Saturday, August 22nd)**

- *Food and Supplies.* Kat Ulmer will order 200 sausages from Lambert's in addition to the sausages they are donating to ensure sufficient supply. A large sign will be displayed to credit Lambert's for their generous donation of sausage. Kat will order the pancake mix and bagged eggs via the Hearth. Janine Foxx will purchase orange juice at Meijer and cups, creamer, sugar, water, coffee and other supplies will be purchased (with reimbursement) by Chris and Leonard LaVoy, Rebecca Duggan and Janine Foxx at various stores based on best prices. John Coleman will check with the Gladwin Pilots Association and Rebecca will check with Recreation Committee regarding the use of large coffee pots. Kat Ulmer will show up by 6:00am on Fly-in day to get coffee brewing and other cooking items set-up/started.

- *Health Dept.* Kat Ulmer will check with the Health Department regarding whether they need to inspect us.

- *Volunteers.* Chris LaVoy recruited and organized the Volunteer Roster. It is almost full with only a few open time slots. Members reviewed the roster to confirm their scheduled position and time slots.

- *Advertising.* We need members to keep advertising the fly-in on Facebook pages, at airports, on bulletin boards, word of mouth, etc. Gary Moshluk donated sturdy staked sign frames for our road signs to be placed around the community at least one week before the Fly-in.

- *Set-ups and preparation.* Final set-ups will be done on Friday, August 21st at 4:00pm. Stakes will be installed on Wednesday, August 19th during Airport cleanup day. Caution tape will be installed on Friday during final set-ups.

- *Gift baskets* will be finished on Wednesday, August 12th and will be delivered to the Airpark building.

- **Karaoke at the Airpark (Saturday, August 22nd, 6pm)**

- *Ice* will be served for free. Flyers were put on Facebook and went out on constant contact.

- **Airport Cleanup Day (Wednesday, August 19th at 9:00am).** Supplies will be provided. Main part of building will be cleaned (floors, windows, tables and chairs) and weed whacking will be done on the Airpark grounds (cones, signs, etc.). Water may be limited but we will do what we can with what we have.

- **220v Outlet in Building.** Jim O'Dea did research and informed us that there are numerous types of 220v outlets, thus, it may not be beneficial to install an outlet unless we install one that can be used for our purposes. We need to research what is the most practical outlet for use by food trucks and any 220v appliances we might use for events and whether there are adapters that can be used with a more common outlet.
- **Airpark Long Range Plan.** *(Tabled until September meeting) Members were asked to bring their improvement ideas to the September meeting.*

New Business

- **Windsock.** The existing windsock is extremely faded and barely visible from the air. The committee adopted Janine Foxx's suggestion to color it with orange fabric paint before the fly-in.

Next Meeting September 12, 2026, 10:30am at Airpark Bldg

Public Comments or Announcements

Adjourned at 11:43am