

**Airpark Committee
Meeting Minutes
June 13, 2025**

Called to Order at 10:01am

In attendance were Rebecca Duggan (Ch), Janine Foxx (Treas), Danny Foxx, Dave Wood, Karen Wood, Diane Creed, Chris LaVoy, Leonard LaVoy, Hank Hale, Beryl O'Dea, and Jim O'Dea, Matt Schindler (GM), and June Jucewicz (BR).
Guests: Kat Ulmer, Gary Moshluk, Stacy Kitchen and John Kidney.

Minutes of the April 15, 2026 meeting were approved without objection.

Treasurers Report. Credit Union account balance: \$11,294.39

General Manager's Report. Annual POA meeting will be held Saturday, June 20th at 1:00pm. Gate card system is being changed this summer. Board of Directors ballots due by Friday, June 19th at 4:00pm.

Board Representative's Report. The Board voted to purchase a new handicap lift for the pool to replace the old one. Camping realm vote coming up. Camping Committee picnic schedule for 12:00pm today.

Airpark Manager's Report. In his absence, Rebecca Duggan presented the report provided the Brian Horton. An inspection of the runway revealed that while there were no safety hazards, the dead/bare patches on the east end of the runway have not been addressed. Brian will continue to work with the POA to determine the best method and time to repair as well as prevent future issues via fertilizer and weed control. Brian encourages pilots to do their own runway inspections and requests that safety vest be worn (and radios used if available) when they do such inspections. The vest is for safety reasons and to be recognized as someone performing official business to non-aviation people around the runway.

Old Business

* Airpark Long Range Plan (reminder think of improvements). A pavilion is still the next improvement project and needs to be defined, cost estimated, and approved. Future projects will be identified and documented at the September meeting.

New Business

- * Ice Cream Sale at Art & Craft Show (July 4th). Diane Creed will ask Two Scoops about purchasing ice cream from them. Plan is to sell Vanilla ice cream with toppings in bowls, no cones. Alternative is to obtain ice cream via Meijer or Walmart.
- * Fly-in Breakfast (Saturday, August 22nd). Kat Ulmer has volunteered to lead the food service for the fly-in. She has obtained a commitment from Lamberts for a donation of 1500 breakfast sausages. The committee agreed to advertise Lamberts support as well as any businesses that donate on a banner, sign, table tents, or other method(s) TBD. Gary Moshluk offered to donate sign frames if needed. A ServSafe Certification is required by the health department to serve food at a cost. ***A motion was made by Janine Foxx (2nd by Chris LaVoy) to pay up to \$200.00 for Kat to take the ServSafe course and obtain the certification. Motion was unanimously passed***
- * Karaoke at the Airpark. Dave Wood coordinated to host karaoke at the Airpark on Saturday, August 22nd, starting at 6:00pm in order to take advantage of the tents and table set ups for the morning Fly-in breakfast. It was suggested that a 50/50 raffle at the karaoke. We will consider hosting a second karaoke at the Airpark in the fall, based on a survey of attendees at the August event.
- * Committee Officer Elections. ***A motion was made by Karen Wood (2nd by Chris LaVoy) to nominate and keep the current Officers, namely Rebecca Duggan as Chair, Janine Foxx as Treasurer and Liz King as Secretary for another year term. Motion unanimously passed.***
- * ***A motion was made by Janine (2nd by Chris LaVoy) to approve Gary Moshluk as an Airpark Committee member. Motion unanimously passed.***
- * Reminder that a memorial for former Committee member Alice Moore will be held at 1:00pm today here at the Airpark.

Next Meeting July 11, 2026 at 10:30am at Airpark Building

Public Comments or Announcements.

- * West Branch Airport Fly-in breakfast is on Saturday, June 20th.

Adjourned at 11:38am