

Airpark Committee
Meeting Minutes
July 11, 2026

Called to Order at 10:30am

In attendance were Rebecca Duggan (Ch), Janine Foxx (Treas), Brian Horton (AP), Matt Schindler (GM), Chris LaVoy, Leonard LaVoy, Beryl O'Dea, Jim O'Dea, John Coleman, Danny Foxx, and Katherine Ulmer

Minutes of the June 13, 2026 meeting were approved without objection.

Treasurer's Report. Credit Union balance \$11,063.07. Ice Cream sale made \$550.58 and will be held from deposit to be used for petty cash expenditures and change for Fly-in.

General Manager's Report. The new gate card system is being rolled out. Existing cards will be replaced for free. A small fee will be charged for extra cards.

Board Representative's Report. Email report provided. Airpark pavilion project has been submitted to POA Board President and will be put on the agenda for consideration at the next Board working session.

Airpark Manager's Report. MDOT has acknowledged our request for the correct size windsock and will be sending one shortly. Runway was inspected after 4th of July weekend and only a minor amount debris from fireworks were found and removed. Paint for the tetrahedron has been purchased and will be applied before the fly-in. The bare spots at east end of the runway still need to be addressed by Buildings and Grounds.

Old Business

- * **Airpark Long Range Plan.** A worksheet was passed out that highlighted projects for consideration by the Committee for prioritizing and future planning. Jim O'Dea recommended that the Committee install a 220v circuit (on the worksheet) before the August Fly-in Breakfast. ***Chris LaVoy motioned (2nd by Janine Foxx) that we allocate \$300.00 for the installation of a 220v circuit and outlet. Motion passed.*** This will be a primary agenda item for the September Airpark Committee meeting.
- * **Ice Cream Sale at Art & Craft Show After Action Review.** Service and sales flowed smoothly. Recommend the same set-up up for next year. We purchased 10 gallons of vanilla ice cream, one 7lb 8oz container of chocolate syrup, one 22oz each of strawberry and caramel syrup, two 10.5oz containers of sprinkles. only used 8 gallons to serve 193 scoops. We had an over abundance of chocolate syrup, sufficient amount of strawberry and caramel syrup but ran out of sprinkles close to the end of sales.
- * **Karaoke at the Airpark.** Set for August 22nd, 6pm. Need to get information out in the Sugar Scoop, constant contact and social media. Also on the POA sign on Sugar River Road.

New Business

- * **Airpark Clean-up Day.** The Committee voted to hold a clean up day on Wednesday, August 19th, at 9:00am. The building floors will be swept and washed, exterior of the building will be power washed, weed whacking will be done around runway cones, signs, tie downs, gazebo and building, and paint touch up to signs. We need as many members as possible to assist.

* **Fly-in Breakfast. Set for Saturday, August 22nd, 8:00am-11:00am**

Food and Supplies. Test breakfast was done prior to the meeting thanks to Leonard and Chris LaVoy. Pancakes, scrambled eggs and sausage were all delicious. We need to promote the sausage with a sign letting everyone know the sausage was from Lamberts (donated). Kat Ulmer will check with Tina on possibly ordering eggs, pancake mix, orange juice and coffee at cost through the Hearth. Kat Ulmer has received her Serv Safe Certification and will be in charge of cooking at the Fly-in breakfast. Kat's daughter will find out soon if MyMichigan will provide a \$1,000 grant for the Fly-in breakfast.

Set-ups and Prep. Matt Schindler was provided the layout diagram for Fly-in set-ups by the Buildings and Grounds. ***Janine Foxx (2nd by Chris LaVoy) made a motion to allocate \$200.00 to purchase a new 10x15 or 10x20 tent before the Fly-in to replace the one destroyed by winds. Motion passed.*** Wednesday August 19th will be clean up day and Friday evening, August 21st will be last minute prep day for tents, tables, caution tape, parking signs, etc. Also, a week before the event, roads signs need to be placed advertising the fly-in.

Volunteers. A volunteer sign-up sheet was passed around and will be emailed to members to recruit volunteers. Volunteers are needed for cooking, food service, breakfast and ticket sales, and aircraft marshaling.

Kids Games. We will look into getting a large bubble maker, balsa airplanes, and more kids prizes. Game layout will be set-up night before if weather conditions permit.

Advertising. Posted on MDOT Dawn Patrol Calendar, Social Flight, Michigan Pilots Facebook Page, two local radio station community calendars. Flyers are being placed at airports in the area. To be placed in the Sugar Scoop and POA constant contact releases.

Raffles. Diane Creed is working diligently on raffle baskets. We will hold a 50/50 raffle with multiple drawings if pot exceeds the \$100.00 giveaway threshold.

New Member. ***Rebecca Duggan made a motion (2nd by Chris LaVoy) to add Katherine (Kat) Ulmer as a member of the Airpark Committee. Motion passed.***

Next Airpark Committee Meeting is August 08, 2026, 10:30am at Airpark Bldg. Final planning for the Fly-in Breakfast.

No Public Comments or Announcements.

Adjourned at 11:17am