

Airpark Committee
Meeting Minutes
August 09, 2025

Called to Order at 10:30am

In attendance were Rebecca Duggan (Chair), Janine Foxx (Treas), Beryl O'Dea, Jim O'Dea, Dave Wood, Karen Wood, and John Coleman.

Minutes from the July 12, 2025 Meeting were approved with one modification; remove Janine Foxx from attendance as she was not present.

Treasurer's Report. Credit Union balance is: \$7,245.27. Electric bills for May, June and July were the only transactions.

A motion was made by John Coleman (2nd by Karen Wood) to reimburse Craig Taunt far installing motion sensor lighting in the storage section of the Airpark Building. Motion passed.

General Manager's Report. No report. Not in attendance.

Board Representative's Report. No report. Not in attendance.

Airpark Manager's Report. Brain Horton was not in attendance but submitted a written report: 1. Emergency Response Plan final draft is awaiting on Butman Township Fire Department response plan/input; 2. Butman Township Fire Department will be at the Fly-in and set up location will be determined based on weather conditions.; 3. Leonard LaVoy spoke with Ken from Buildings and Grounds regarding the repairs of the east end of the runway. They concluded that repairs will be done the end of September and a NOTAM will be issued regarding runway displacement; 4. Brian is working on an online guestbook as a supplement to the sign in log. Access will be via a QR code and any can log landings to the guestbook electronically; 5) The online FAA records have been updated for the Airpark to include information on ultralight activity in the vicinity of the airport mornings and evenings.

Old Business

- Pavilion (Airpark Improvement Project) - Tabled
- Karaoke at the Airpark. A tentative date of September 20th has been decided on between Dave Wood and Mario Laudicina.
- 2025 Fly-In Breakfast (August 23rd) Final Planning
 - Final set-ups will be done on Friday eve at 4:00pm: Caution Tape around runway; Tent for Lakes Committee.

- Signs on roads (week prior) will be handled by Rebecca Duggan
 - Coffee Makers needed. John Coleman will bring a large coffee maker
 - One large tent needs repair and the Lakes Committee has requested a tent and table for a display.
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- Hot Air Balloon Ride (August 30th). Tickets still on sale and available. Proceeds go to Airpark improvements.
 - Airpark Long Range Plan - Tabled

New Business

None

Next Meeting: Saturday, September 13, 2025 at 10:30am at the Airpark building.

Public Comments or Announcements.

- John Coleman thanked members who volunteered to help at the Thunder on the Strip at Gladwin airport in May and announced that another Thunder on the Strip will be held September 13, 2025.

Adjourned at 10:55am

Prepared by Rebecca Duggan